



Request for Funding Form

Please ensure that at least two weeks' notice is given for all funding applications to enable sufficient time for approval and processing of requests.

Name of Club / Society:			
Name of Club / Society Officer:			
Date of Request:			
Is the funding required for:	A One-Off Activity <input type="checkbox"/>	The Term <input type="checkbox"/>	The Year <input type="checkbox"/>
Date of One-Off Activity:			
What are you purchasing?	Number Required (If Applicable)	Cost per item (If Applicable)	Total Cost:
Travel <input type="checkbox"/>			
Tickets <input type="checkbox"/>			
Equipment <input type="checkbox"/>			
Materials <input type="checkbox"/>			
Refreshments <input type="checkbox"/>			
Printing <input type="checkbox"/>			
Venue Hire <input type="checkbox"/>			
Other <input type="checkbox"/>			
If you selected "Other", please provide further information below:			
Total amount of Funding Requested:			
How many members are in your club / society?			
Have you attached any evidence / supporting documentation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

SU PRESIDENT USE ONLY		
Funding Approved?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
President Signature & Date:		