



External Speaker Request Form

Name of Club / Society:
Date of Request:
Event Information
Type of Event (e.g. Workshop / Seminar):
Title of Event:
Date of Event (if known):
Topics / Activities covered during the event:
Guest Speaker Details
Name of Guest Speaker:
Guest Speaker Email Address:
Guest Speaker Telephone Number:
Guest Speaker Business Name (if relevant):
Guest Speaker Website (if relevant):
Students' Union Use Only
SU President Decision: APPROVED / DECLINED
If 'DECLINED' please state reason below:
SU President Signature:
Date of Decision:
NUA Academic Registrar Notified?